

UNI MSW Application Procedures Checklist

The following components are required as part of the application process for admission to the program.

- Application for Graduate Study at the University of Northern Iowa (apply online on the [Admissions webpage](#))
- Résumé including education & work/volunteer/internship/field experience. To include all experience, it may be necessary for your résumé to exceed one page in length.
- Personal Statement (see detailed description below)
- Supporting GPA Appeal Statement (Required for those with a GPA below 3.00 for Foundation/3.20 for Advance Standing. Required applications not including this statement will not be reviewed.)
- Three Letters of Recommendation (Letter writers will be sent an electronic link via email during the online application process and you will receive an email confirmation when their letter is submitted.)
- The University Application Fee of \$60.00, unless the applicant received an undergraduate degree from the University of Northern Iowa.
- Submission of official academic transcripts from all colleges and universities attended except from the University of Northern Iowa.
 - The official transcripts are to be sent by the college or university directly to: University of Northern Iowa, Office of Admissions, Gilchrist 002, Cedar Falls, IA 50614- 0018.
 - Applicants will not be considered if the Office of Admissions has not received an official copy by the deadline for applications.
 - We advise you to allow at least one-month lead time for requesting transcripts.
- (On-campus applicants only; Optional) Application for Graduate Tuition Scholarship and Application for Graduate Assistantship Stipend. Graduate Tuition Scholarships and Graduate Assistantships require full-time student status, limiting these options to on-campus program students only.

Completion of the General Test of Graduate Record Examination (GRE) is optional. However, the GRE general test scores including the analytic writing score may be submitted in support of applications. If the GRE scores are to be considered by the Graduate Admissions Committee, the test should be taken as early as possible to ensure receipt of the test results by the Department of Social Work before the application deadline. Information on the GRE may be obtained from the Educational Testing Service, Box 955, Princeton, NJ 08541 or call 800/GRE-CALL. The GRE test scores are to be sent directly by the Educational Testing Service to the UNI Office of Admissions.