



Modified Program Comprehensive Assessment and Consolidated Analysis Form with Objectives and/or CACREP Alignments

Year: 2021 (spring)-2022 (spring) 1-full academic year

Academic Semester: Spring

Members of the Program Comprehensive Assessment Program Present: Full time faculty

I. Modifications to Academic Logistics:

Yes/No	Academic Logistics
<i>No</i>	Admission Criteria and Procedures
<i>No</i>	Evaluation Procedures
<i>Yes</i>	Request Staff Changes (i.e., full-time faculty, secretary, adjunct faculty)
<i>Yes</i>	Graduate Assistant Changes
<i>Yes</i>	Request Training Improvement for Faculty and Staff
<i>Yes</i>	Technological Changes
<i>Yes</i>	Changes to the Website

Yes	Requirements and Form <ul style="list-style-type: none"> ● Personal Counseling ● Advocacy Activity ● Group Counseling ● Professional Conference ● Diversity Plan ● Program Orientation ● Abuse Report Seminar ● Research Paper and Poster Presentation
No	Changes to Clinical Mental Health Practicum/Internship Protocols (i.e., use of sites, etc.)
No	Process of School Practicum/Internship Protocols (i.e., use of sites, etc.)
No	Additional Changes

Modifications to Academic Logistics:

Systematic Follow-Up and Action Plan

Academic Logistics	Specific Tasks	Timelines/Outcomes	Objective/KPI and/or CACREP Alignment
Request Staff Changes (i.e., full-time faculty, secretary, adjunct faculty)	Additional training for secretary for more specialized tasks and hire a work-study student to assist her with basic administrative tasks to alleviate her load.	Improvements by Fall 2023 (one year)	CACREP Section 4: B.C.
Suggested Graduate Assistant Changes	Improve tasks and jobs provided to each GA and request more accountability from each one. Possibility of using the services of Some of the GAs to assist the	Improvements by the beginning of Spring 2023	CACREP Section 4: B.C.

	Secretary with basic administrative Tasks.		
Request Training Improvement for Faculty and Staff	As needed per areas of expertise. Each faculty can make special Request to the department or college	Reports by Fall 2023	CACREP Section 4: B.C.
Technological Changes	Additional training for adjunct Faculty on how to create the KPI evaluation columns for CACREP in the EAC Visual Data Of Blackboard	Every semester, it depends on the number of adjunct faculty. To be conducted by the assessment coordinator.	CACREP Section 4: B.C.
Changes to the Website	To be completed by the marketing office at UNI. Modifications to increase marketability and internet traffic.	Already completed. At the end of the Spring 2023 semester the faculty will be informed of improvements.	CACREP Section 4: B.C.
Requirements and Form <ul style="list-style-type: none"> ● Personal Counseling ● Advocacy Activity ● Group Counseling ● Professional Conference ● Diversity Plan ● Program Orientation ● Abuse Report Seminar ● Research Paper and Poster Presentation 	<p>The following are the only mandatory requirements necessary that are not completed through course work. The rest have been eliminated.</p> <p>Exit Requirement: Program Orientation Through Tevera you will submit a form verifying that you have participated in the UNI Counseling Program Orientation Meeting.</p> <p>Exit Requirement: Personal Counseling The UNI Counseling Program encourages all counselors-in-training to engage in on-going self-</p>	Implemented with new incoming cohort Fall 2022.	CACREP Section 4: B.C.

care and personal growth, and to address personal concerns as a part of being an ethical and professional counselor. Through Tevera you will upload a document verifying that you have participated in a minimum of five (5) individual, couple, or family counseling sessions while enrolled in the program. Please include in the document: the dates of your sessions, your counselor's name and credentials, and the name and location of the practice. Please include your counselor's signature. We encourage you to do this early in the program; it is especially valuable to engage in counseling while you are taking COUN 5105 Counseling Skills.

Be aware that our program has a long-standing relationship with the Counseling Center and students in the Clinical Mental Health Counseling Program may interview for COUN 6290 Practicum or COUN 6291 Internship at this site. Having been a client may cause a dual relationship and not make you suitable for the site, so this is an important issue to consider. Please

Speak with your advisor if you have questions.

**Exit Requirement:
Program Final Project**

As a part of completing graduation requirements, students will submit a final culminating project integrating knowledge and skills acquired throughout the program. The project will be incorporated into third-year requirements, and the counseling faculty will provide additional information and specific details by the end of the first year.

**Exit Requirement:
Counselor Preparation
Comprehensive Exam
(CPCE)**

Through Tevera you will submit a form verifying that you have completed the Counselor Preparation Comprehensive Exam (CPCE) typically administered the last term of the UNI Counseling Program. You will be asked to include exam results. Please do not submit this form until you have your results.

II. Modifications to Program Comprehensive Assessment Plan

Yes/No	Modifications to Program Comprehensive Assessment Plan
Yes	Modifications to Program Comprehensive Assessment Plan Sequence
No	Alter Student Learning Outcomes
Yes	Analyze Data Access and Collection Methodology
No	Need to Collect Additional Data
No	Need to Add New Rubric/Measurement Forms
No	Other Changes

Modifications to Program Comprehensive Assessment Plan:

Systematic Follow-Up and Action Plan

Academic Logistics	Specific Tasks	Timelines/Outcomes	Objective/KPI and/or CACREP Alignment
Modifications to Program Comprehensive Assessment Plan Sequence	Review the comprehensive assessment plan sequence to make it compatible with the current system of data collection and analysis which occurs at the end of every academic year versus every semester.	At the end of the Spring 2023 semester or early Fall before classes start. Modifications to Program. Led by the assessment coordinator Comprehensive Assessment Plan Sequence	CACREP Section 4: B.C.
Analyze Data Access and Collection Methodology	Refine the EAC Visual Data from Blackboard to obtain more granular data per student	Meeting with the IT and Blackboard leadership early in the spring 2023. Led by the assessment coordinator	CACREP Section 4: B.C.

III. Curriculum Alterations

Yes/No	Curriculum Alterations
<i>Yes</i>	Alter Course Rotations
<i>No</i>	Revision of Prerequisites
<i>No</i>	Analysis of Course content- CACREP Standards Course Assessment/Course Grid (evaluative rubric)
<i>No</i>	<p>School Counseling—Standard related Assessment of Student Learning Outcomes through Assignment Evaluation and Syllabi Analysis</p> <ul style="list-style-type: none"> ● Calculations of passing rates ● Item analysis ● Content analysis ● Rubrics and passing rates
<i>No</i>	<p>Clinical Mental Health Counseling—Standard related Assessment of Student Learning Outcomes through Assignment Evaluation and Syllabi Analysis</p> <ul style="list-style-type: none"> ● Calculations of passing rates ● Item analysis ● Content analysis ● Rubrics for assignments, projects, presentations, and passing rates
<i>No</i>	Eliminate Course
<i>No</i>	Add Course
<i>No</i>	Add Endorsement leading to Certificate

No	Revision of course syllabi-Structural and Sequential Analysis <ul style="list-style-type: none"> ● Format ● Content areas ● Methods of instruction ● Required and optional texts ● Alignment with CACREP standards ● Student Performance Evaluation Criteria and Procedures ● Course Objectives
No	Revision of Program Comprehensive Mission Statement
No	Other Changes
No	No Changes

Modifications to Curriculum Program:

Systematic Follow-Up and Action Plan

Academic Logistics	Specific Tasks	Timelines/Outcomes	Objective/KPI and/or CACREP Alignment
Alter Course Rotations	The school counseling rotation has been slightly modified to allow students to start COUN 6290 School Counseling practicum in the spring and the internship experience in the fall to allow them to apply for the Class G Provisional license. To do this, the MEASRES 6205 Educational Research will be offered in the fall and the COUN 6503 Wellness, Self-Care, and Brain-Based Strategies will be offered in the spring.	To be implemented with the Fall 2022 cohort by 2024 (See Appendix 9 for New School Counseling Rotation Institutional Response)	CACREP Section 4: B.C.

IV. Modifications to Formative Assessments

Yes/No	Modifications to Formative Assessments
<i>No</i>	Screening Evaluation of Applicants
<i>No</i>	Progress Review Evaluation
<i>No</i>	Professional Counseling Performance Evaluation (Counseling Skills Course)
<i>No</i>	Class Research Papers
<i>No</i>	Individual/Group Presentations
<i>No</i>	Class Tests
<i>No</i>	Analysis of ethical dilemmas
<i>No</i>	Service-Learning Activities
<i>No</i>	Article analysis
<i>No</i>	Role Plays
<i>No</i>	Videotape Activities
<i>No</i>	Analysis of case studies
<i>No</i>	Other Changes
<i>No</i>	No Changes

Modifications to Formative Assessments:

Systematic Follow-Up and Action Plan

Academic Logistics	Specific Tasks	Timelines/Outcomes	Objective/KPI Alignment
None	None	None	None

V. Modifications to Summative Assessments

Yes/No	Modifications to Summative Assessments
<i>No</i>	Professional Counseling Performance Evaluation (Practicum/Internship Courses)
<i>No</i>	Counselor Preparation Comprehensive Examination (CPCE)
<i>No</i>	National Counselor Exam (NCE)
<i>No</i>	Employer’s Satisfaction Survey
<i>No</i>	Alumni Satisfaction Survey
<i>No</i>	Site Supervisors’ Evaluation of Program
<i>No</i>	Counselor Preparation Comprehensive Examination (CPCE)
<i>No</i>	National Counselor Exam (NCE)
<i>No</i>	Advisory Board
<i>No</i>	Other Changes
<i>No</i>	No Changes

Modifications to Summative Assessments:

Systematic Follow-Up and Action Plan

Academic Logistics	Specific Tasks	Timelines/Outcomes	Objective/KPI Alignment
None	None	None	None

VI. Final Analysis and Integration of Program’s Evaluative Assessments

Systematic Follow-Up and Action Plan

Evaluative Assessment	Data Source	Objectives/ KPIs Alignments or CACREP Standard/s	Analysis of Results and Integration of Program Changes	Timelines/ Outcomes
Employer’s Satisfaction Survey	Appendix 4 for Summary of Employer Data_2018-2022	CACREP Section 4: B.C.	Positive feedback from onsite supervisors across the board. It does not necessitate specific changes.	No changes.
Alumni Satisfaction Survey	Appendix 3 for ACPE Alumni Data on Program Outcomes Summary	CACREP Section 4: B.C.	84% to 96% of alumni reported that they strongly or somewhat agree that the program prepares them in the five areas provided by the survey. On question number 5 “Students will engage in local and/or global service to promote equitable and inclusive counseling practices,” 10.8% reported that they somewhat disagree. This is an area of growth that can be considered for the next semester.	Partner with the International recruiting office at UNI to offer more global opportunities for our students. February 2023 (UNI International Fair). Dr. Chen.
Counselor Preparation Comprehensive Examination (CPCE)	Appendix 5 for ACPE: Vital Statistics	CACREP Section 4: B.C.	UNI students scored above the national mean in all 8 areas reflecting a strong performance.	No changes.

National Counselor Exam (NCE)	Appendix 5 for ACPE: Vital Statistics	CACREP Section 4: B.C.	All UNI mean scores were higher than the national mean. Only one subscore <i>Intake, Assessment, and Diagnosis Counseling Process</i> (12.75) was slightly under the national mean (13.47).	Reinforce the area of intake, assessment, and diagnosis section of the Assessment course. Spring 2023
Advisory Board	Appendix 6 for Advisory Board Feedback	CACREP Section 4: B.C.	Importance of incorporating wellness and expressive arts throughout the curriculum.	Already full implementation of a wellness course and elective on expressive arts. Fall 2022.
Site Supervisors' Evaluation of Program	Appendix 2 for APE: Clinical	CACREP Section 4: B.C.	UNI students are prepared above average compared to other programs as reported by them.	No changes
Other changes	N/A	N/A	N/A	N/A

VII. Developmental Integration of Objectives Analysis (KPIs) and/CACREP Alignments

Objectives /KPIs or/and CACREP Alignments	Data Source	Evaluative Assessments	Analysis of Results and Integration of Program Changes	Timelines/ Outcomes
CACREP Section 4:A	Appendix 1 for	Student Annual Evaluations (Areas of	All students' scores fell within the exceeds and meets expectations.	No changes

	APCE: Academic	academic and counseling skills, and professional dispositions)		
CACREP Section 4:A Objectives 2 K,S	Appendix 1 for APCE: Academic	Intervention and Prevention	All students' scores fell within the exceeds and meets expectations.	No changes
CACREP Section 4:A Objectives 3 K,S	Appendix 1 for APCE: Academic	Outreach Psychoeducational	All students' scores fell within the exceeds and meets expectations.	No changes
CACREP Section 4:A Objectives 4 K,S	Appendix 1 for APCE: Academic	Assessment Techniques in Counseling Career Assessment Report	All students' scores fell within the exceeds and meets expectations.	No changes
CACREP Section 4:A Objectives 5 K,S	Appendix 1 for APCE: Academic	Finals Skills Recording Video Data	All students' scores fell within the exceeds and meets expectations.	No changes
CACREP Section 4:A Objectives 6 K,S	Appendix 1 for APCE: Academic	Demonstrations Skills (Group Counseling)	All students' scores fell within the exceeds expectations.	No changes
CACREP Section 4:A Objectives 8 K,S	Appendix 1 for APCE: Academic	Counseling Intervention Evaluation (Practicum)	All students' scores fell within the exceeds and meets expectations.	No changes
CACREP Section 4:A Objectives MH 1	Appendix 1 for APCE: Academic	Assessment: Video (Diagnostic Risk Assessment)	The total average score was 83.5% The students' scores fell within the exceeds and meets expectations.	No changes

CACREP Section 4:A Objectives MH 2	Appendix 1 for APCE: Academic	Diagnosis and Psychophar macology: Ethics Case Finals Test	The total average score was 92.7%. The students' scores fell within the exceeds and meets expectations.	No changes
CACREP Section 4:A Objectives MH 3	Appendix 1 for APCE: Academic	Psychophar macology Case Study	Data to be collected during the second year.	N/A
CACREP Section 4:A Objectives SC 1	Appendix 1 for APCE: Academic	Developing Comprehen sive School Counseling : Portfolio	The total average score was 91.3%. The students' scores fell within the exceeds and meets expectations.	No changes
CACREP Section 4:A Objectives SC 2	Appendix 1 for APCE: Academic	Developing Comprehen sive School Counseling : Group Teaching Lesson Plan	The total average score was 99.3%. The students' scores fell within the exceeds and meets expectations.	No changes
CACREP Section 4:A Objectives SC 3	Appendix 1 for APCE: Academic	Current Issues in School Counseling : Case	The total average score was 97.3%. The students' scores fell within the exceeds and meets expectations.	No changes

Final Analysis: Since all students met or exceeded the expectations for all assignments aligned with their respective KPI's, the coordinator assessment will hold a meeting with the IT director and Blackboard consultant about developing rubrics that provide more statistical specificity per item in addition to global scores. This level of granular analysis will allow for statistical differentiation analysis that can allow the faculty to determine the areas of growth and correction. This meeting will take place at the end of the spring semester 2023 and the recommendations will be incorporated in the fall 2023 semester.