

## BSW Curriculum Committee Meeting Minutes

Date: August 31, 2022

**Faculty/Staff Present:** Jenny Becker, Rebecca Dickinson, Libby Fry, David Kilmnick, Sei-Young Lee, Matt Vasquez, Jamie O'Gara, Angelica Velazquillo Franco, Sarina Carrillo, Pam Durrwachter

**Absent:** Cindy Juby

**Student reps:** TBD (deadline to apply is Sept 9<sup>th</sup>)

**Minutes shared with:** Faculty, Staff, Adjuncts, Adam Butler (Interim Department Head), Sarina Carrillo & Durrwachter (Department Administrative Assistants), Lori Vanhooreweghe (UNI Academic Advising), SSWA Co-Presidents (Alanna Kiene, Allison Capper), Posted on BSW Website, Google SW Shared Folder

### **ADVISING - Jenny**

#### 1. UNFI Reminders

-37 total credits required

-Use unifi.uni.edu to assist students in knowing what courses to take to satisfy UNIFI requirements

-New Advisory Training in Sept 2022

-UNIFI Refresher training in Oct 2022

-Can switch to UNIFI anytime

#### 2. Advising Holds

-BSW students with a total GPA below 2.5 will have an advising hold. Please meet with your advisee to ensure a plan is in place to bring both GPAs to 2.5 or better prior to registering for classes. Then, remove advising hold.

#### 3. Faculty Advising Assignments (Pre SW majors, SW Majors, MSW students online and in person)

A. BSW, MSW and Distance Education Program Director capped at 30 students out of their program (i.e. BSW Director has BSW students, MSW Director has MSW students, DE Program Director has DE MSW students)

B. Faculty on phase retirement capped at 20 with 10 out of each program (BSW and MSW online or in person).

C. All other faculty equal as possible with a combination of BSW and MSW students (online or in person)

D. No advisees for new faculty during their first year.

E. If faculty agree to take on an advisee per the advisee request (i.e. switching advisors), that student is added to their list with no advisee taken off.

#### 4. Advising Tools in *SW Shared* Google Folder (“BSW Academic Advising”)

#### 5. SSWA is establishing peer mentors for BSW students

### **CURRICULUM ITEMS - Jenny**

#### 1. Revisit: Child Welfare Certificate

-approached by reps from CSBS who wanted to partner with us on this certificate, rename it and make it accessible to any CSBS/UNI Major (attachment; POC: Elizabeth Lefler/Psych)

-Sei-Young Lee felt keeping the certificate the way it is currently developed is more consistent with the social work field. Due to classes no longer being offered in the current certificate, the certificate was going to have to change anyway and due to UNI not supporting duplication of certificates, the Psychology Department’s proposal would likely be rejected unless they collaborate with our certificate. Changing the certificate allows for all UNI undergraduate students access to it. Lastly, the university is supporting more multidisciplinary collaborations on certificate offerings.

-Majority vote to move forward with changing certificate name and course offerings. SW students are advised to take SW 3175 Child Welfare Policy and Practice & POL AMER 4142 Problems in Juvenile Law as part of the certificate, however they are free to choose what they want.

2. Revisit: Develop online social work offering for Summer, specifically for SW 1001, SW 2091, SW 4164. Jenny Becker will contact Cont and Distance Education to explore this option.
3. SW 3185 to be added to new UNIFI Social Science Data Certificate (Housed in Political Science/Ramona McNeal, plans to go through curriculum process this year). This should not change the amount of students taking SW 3185 as other department research courses are also in this certificate. This allows our students to obtain this certificate if desired.
4. Course scheduling issues. Faculty are only to give feedback to the google documents shared on course schedules when requested (i.e. room preferences, texts being used, other info to share). Course offerings, dates/times, course caps, etc... are not to be revised without consultation with program directors and/or department head.

#### **UPDATES BSW ONLINE PROGRAM – David**

David – no updates

Adam – after consultation with Dean Bass, there is no plan or resources to implement an online BSW program in Fall 2023, David and Adam are to consult on this issue, Jenny will be contacting POC with Iowa Community Colleges and UNI Admissions with this update.

Option of offering some online classes in double sectioned courses. This will be revisited.

#### **ACCREDITATION VISIT UPDATE (Monday, September 26, 2022) - Jenny**

1. Revisit and approve agenda

#### **MEMO ITEMS**

##### **CURRICULUM APPROVED by CSBS in Spring 2022 for implementation Summer 2023:**

1. Create Field Prep Course in place of Field Orientation Sessions (credit/no credit) – *UCC wants to revisit this on Oct 5th*
2. Add Field Prep Course as prereq to SW 4200 - *UCC wants to revisit this on Oct 5th*
3. Remove SW 2080 Statistics for Social Work from academic catalog - accepted UCC 8-31-22
4. Remove SW 3102 Conflict Resolution from academic catalog - accepted UCC 8-31-22
5. Reinstatement of Certificate – removing SW 3102 Conflict Resolution from certificate and moving supervision of certificate to the Department of Communication and Media - accepted UCC 8-31-22
6. SOC 1060 Social Problems interchangeable with SOC 1000 Intro to Sociology – accepted UCC 8-31-22

##### **CURRICULUM RECOMMENDATIONS to submit Fall 2022/Spring 2023 for implementation Summer 2024:**

1. SW 4240 Field Supplement – move from graded to credit/no credit (error when this course was added)
2. SOC SCI 2020 to be listed as a course option for the Pre-Req Math requirement for the SW major (trying to catch up)
3. Revision to Child Welfare Certificate (name, course offerings)
4. Pol Sci submission: SW 3185 to be added to new UNIFI Social Science Data Certificate

Future BSW Curriculum Meeting (Sept 28, Oct 19, Nov 30<sup>th</sup>, Spring 2023) Agenda Items

1. Plan for implementing 2022 EPAS
2. Review all BSW courses in catalog and determine if they need to be taught or removed
3. 2021-2022 BSW Program Data Review (Sei-Young)
4. HLC BSW Program Data Review (Sei-Young)
5. Review course caps for all BSW courses