CSBS Senate Meeting Minutes
February 18, 2019
Sabin 315 at 3:16 pm

Present: Greg Bruess (Associate Dean); Robert Dise (History and Senate Chair); MAJ Burt Flather (Military Science); Michael Fleming (SAHS and Senate Vice-Chair); Carolyn Hildebrandt (Psychology); Ana Kogl (Political Science); Qingli Meng (Sociology, Anthropology, Criminology); Lisa Millsaps (Geography); Laura Parker (Social Work); Gayle Rhineberger-Dunn (Prof. Criminology, Provost Admin Fellow); Joan Smothers (Registrar's Office); Gowri Betrabet Gulwadi (Certificate Coordinator)

Meeting called to order at 3:16 pm

I. Updating Dean Bass’s five-year evaluation and preview of March 4 CSBS Senate meeting. The estimated fifteen minutes survey was open at 12:01 AM Sunday, February 10, and will remain open until 11:59 PM Saturday, February 23. It is open to tenured, probationary, term, and temporary faculty in CSBS. On March 4, the Senate will discuss and analyze the final statistical results of the survey (Bob will initiate the data cleaning and preliminary data analysis).

II. Review of CSBS election ballot for University Committee representatives: a. LACC Committee (3-year term beginning Fall 2019): Chuck Holcombe (History; Incumbent); b. University Curriculum Committee (3-year term beginning Fall 2019): Lou Fenech (History); c. University Senate (3-year term beginning Fall 2019): Seong-In Choi (Psychology; Incumbent); Qingli Meng (Sociology, Anthropology, Criminology).

III. CSBS Senate appointed Donna Hoffman (Political Sciences) to fill CSBS vacancies on University Senate vacancy (term ends 2020) and Jian Li (Sociology, Anthropology, Criminology) on University Educational Policies Committee vacancy (term ends 2020). Carolyn moved, Michael seconded motion to approve votes for Donna and Jian. Motion passed unanimously.

IV. Gayle Rhineberger-Dunn (Prof. Criminology, Provost Admin Fellow) and Joan Smothers (Registrar's Office) gave a Briefing and Question and Answer session on Curriculum change process, Leepfrog, course approval process etc.

V. Gowri Betrabet Gulwadi (Certificate Coordinator) demonstrated curriculum additions of elective courses for SAHS Sustainability Certificate. CSBS Senate modified and clarified the wording in the section of Justification for Request. Ana moved, Laura seconded motion to approve votes for the modification and clarification of wording. Motion passed unanimously.

VI. CSBS Senate discussed the plan to invite Department Heads to participate in the March 4 senate meeting in regard to briefing and updating possible and potential department wide curriculum change.
VII. CSBS Senate will meet on March 4, 2019.

VIII. Minutes of February 18, 2019 Senate meeting. Bob moved, Ana seconded motion to approve minutes of February 18, 2019. Motion passed unanimously.

Meeting adjourned at 4:32 pm.

Respectfully submitted by Qingli Meng