

**Distance Education
MSW Specialization
Field Orientation Meeting**

**Jenny Becker
Director of Field Instruction**

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Mission of Social Work Program

To provide students with a **trauma informed foundation** that will prepare them for advanced practice and leadership. The **dignity and worth of the individual** and the **importance of human relationships** are core values of the program. **Critical thinking** is also a fundamental component of the program supported by **multicultural sensitivity, human rights, and social and economic justice.**

When do you do field?

- Placement over 2 semesters
- 500-hour minimum requirement

SUMMER 2021 - May/June/July (12 weeks) for 20 hours/week

FALL 2021 - August/Sept/Oct/Nov/Dec (16 weeks) for 16 hours/week

Cleared for Field

What	By When
Field Orientation Information	Spring 2021
Resume Review by Graduate College	Spring 2021
Good Academic Standing (GPA 3.0 or better, No more than 6 credits with C, no incompletes	Start of Summer 2021 internship semester
Communicate with Jenny Becker, Field Director, to Discuss Field Placement Options	As needed
Secure Approved Site with Contract	April 1, 2021

Social Work Website

1. www.uni.edu/csbs/socialwork
2. Click on “Field Instruction”
3. Resources
 - Field Manual
 - Explore field sites option
 - Pre-placement forms (Release of Information)
 - Placement forms

Field Experience Sites

- Cedar Valley Listing
- State of Iowa Listing
- Intern Placement Tracking System (IPT)
 - 1 - Details of the field site
 - 2 - Contact for interviews
 - 3 - Student profile
 - 4 - Evaluations

Requirements During Field

FOR CREDIT

Learning Plan - Developed during the first three weeks of the placement

Agency Field Evaluation - Agency supervisor will complete both rating scale and narrative evaluation at midterm and final term of the field practicum

Student Self-Efficacy Evaluation - Complete a baseline (TODAY!) and post self-efficacy evaluation

Field Program Evaluation - Field Director will notify of when to do

Log of Hours - Submit at the end of the semester, signed by both the student, agency instructor and faculty liaison

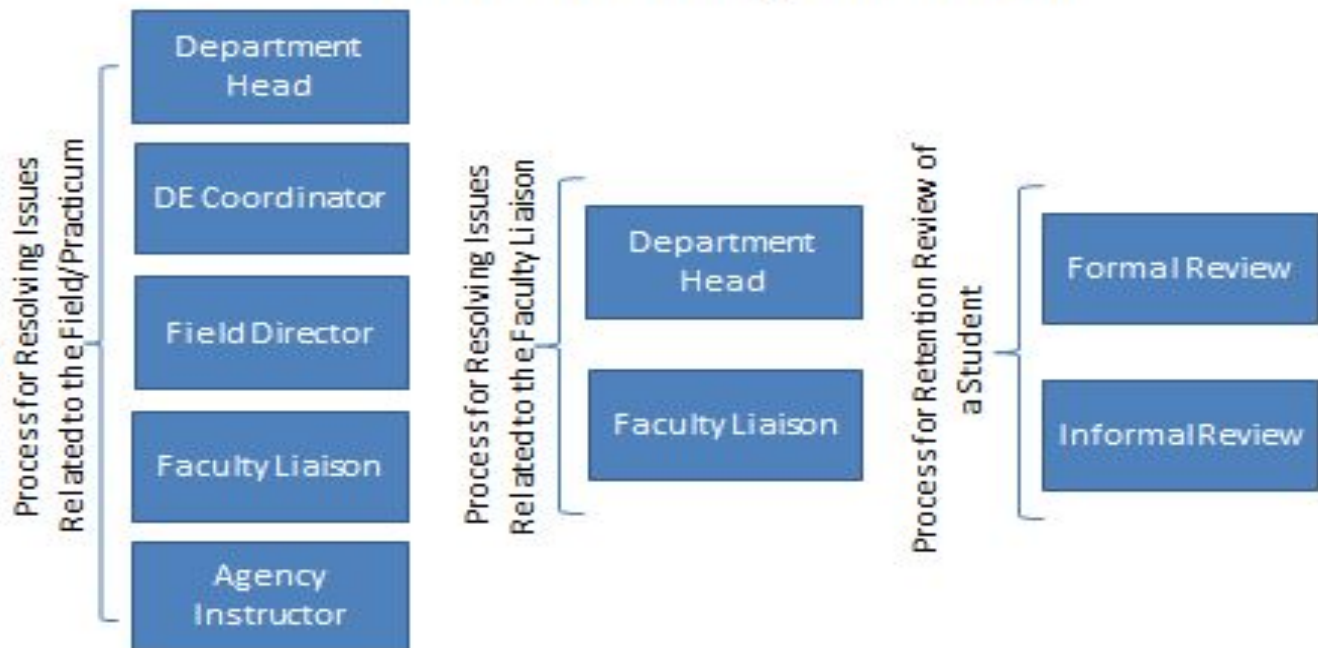
GRADED

Summaries of Learning: Submitted throughout semester to the agency supervisor & faculty liaison (usually every other week)

Seminar - Completion of online seminars for a minimum of 14 contact hours over the entire field experience (usually monthly)

Agency Presentation/Report during Seminar - Presentation/Report about your field practicum

Structure and Process for Resolving Issues for Field/Practicum



Other

- Field is credit/no credit (2 credits/semester)
- Seminar and assignments are graded (3 credits/semester)
- Typically unpaid (can receive an educational stipend)
- Employment based internships (need to have different duties/different supervisor)
- Additional costs with Health Care related field placements (handout)
- Release of information (sign and turn into Jenny Becker)

Lessons Learned from Students

- Practice interview skills (phone, skype, face to face)
- Apply early and cast a wide net
- Envision where you would want to work
- Actively update resume throughout field experience
- Look for opportunities to network during internship/Be prepared (updated copies of resume, business cards)
- Extra time on your hands = volunteer
- ”Don’t plan to do much more on top of internship”; “If you plan to work while completing internship hours, ensure you plan accordingly. “
- Pick a site where you are passionate about the client base

Lessons Learned from Agencies

- Arrive on time and as scheduled
- Appropriate attire
- Notify in advance of day(s) out of the office
- Notify as soon as possible if ill
- Be honest about hours at internship
- Take initiative (underwhelmed/overwhelmed)
- Follow through with assigned tasks

Questions

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