CSBS Senate Minutes
Monday, December 2, 2013
315 Sabin 3:15pm

Present: Tim Strauss (Geography), Chuck Holcombe (History, Vice Chair of the Senate), Ramona McNeal (Political Science), Elaine Eshbaugh, (SAHS), Cyndi Dunn (SAC), Andy Gilpin (Psychology; Chair of the Senate), Ga-Young Choi (Social Work, Secretary of the Senate), Brenda Bass (Interim CSBS Dean)

I. Approval of minutes from October 21, 2013 meeting.

Minutes from Oct. 21 meeting were approved with minor revisions. Elaine Eshbaugh moves to motion to approve revised minutes from Oct. 21 meeting. Ramona McNeal seconds. Motion carries.

II. Announcement of action taken via electronic vote, on curricular proposal to approve resubmitted proposal on Social Science Teaching MA.

A program change request to utilize a CSBS wild card course set for Social Studies Seminar (SOC SCI 6289) and Research (SOC SCI 6299) courses was unanimously passed by the senate via electronic vote.

III. Discussion of review procedure for University Awards, including determining of possible special meeting to take action approving nominations.

a. As of Dec. 2, there have been no nominations made for Ross A. Nielsen Professional Service Award and the Class of 1943 Faculty Award for Excellence in Teaching, and one nomination has been put forward for Regents Award for Faculty Excellence.

b. Dean Bass noted the importance of putting nominations forward for Ross A. Nielsen Professional Service Award and the Class of 1943 Faculty Award for Excellence in Teaching since our college has good quality people. Hence, the Dean suggested for deadline extension for nomination (Initial deadline: Dec.2).

c. A couple of conditions for nomination were clarified:
   i) Self-nomination is accepted.
   ii) Nomination can be made across the departments within CSBS.

d. Andy Gilpin moves to motion to solicit new nomination announcement. The motion passes unanimously. Dean will make the announcement to all CSBS faculty members. The new solicitation will include the following information.

   i) Extend the Awards (Ross A. Nielsen Professional Service Award and the Class of 1943 Faculty Award for Excellence in Teaching) nomination deadline to noon Dec. 6th Friday.

   ii) Award nomination materials to be electronically submitted to the CSBS senate chair, Andy Gilpin (Then, he will forward it to the senators for review).

IV. Review of regular meeting schedule of CSBS Senate for Spring, 2014 semester.
Regular meeting schedule for Spring 2014 semester will be as the following:

Feb. 3, Feb. 17, Mar.3, Apr.7, Apr 21 (Senate Elections).

V. Comments from the Dean.

a. Provost office (the associate provost) will conduct a space review for academic affairs. Examples of space subjected for review are offices and unused spaces on campus. The office of provost is conducting this review as no information on how the campus space is being used exists. They are trying to update knowledge about UNI space.

b. Several CSBS departments will move from Baker to Bartlett hall this week. The college staff, especially IT specialists, will spend most of their time assisting the move, and thus could have limited capability to respond to other service requests during this time.

c. Last Saturday (11/30) open house was successful. A total of 1200 prospective students and their families visited campus.

d. Timeline for summer and fall course scheduling has moved up. Summer and fall registration will happen simultaneously from 2014. Scheduling is now to be finalized on Jan. 24, 2014.

i) A few potential problems were discussed (e.g. textbook selection, undecided course schedule when faculty search happens).

ii) Positive aspects of early scheduling for summer and fall were also discussed. For example, students can go through registration process once for summer and fall. This could also increase summer registration numbers. In advising sessions, faculty can offer more comprehensive plan for students if summer and fall schedules are known.

Andy Gilpin moves for adjournment. Elaine Eshbaugh seconds and motion carries.

Meeting adjourns at 3:58pm.

Next meeting will be Dec.9th at 3:15pm (This is a special meeting for awards review).

Respectfully submitted,

Ga-Young Choi