CSBS Senate Minutes  
Monday, Oct. 29, 2012  
Sabin 315  
3:15 pm

Present: Chuck Holcombe (History), Jim McCullagh (Social Work), Andrew Gilpin (Psych), Tim Strauss (Geography), Gary Gute (SAHS, for Elaine Eshbaugh), Taifa Yu (Political Science), Cyndi Dunn (SAC--Chair), Brenda Bass (Interim Dean)

I. Approval of minutes  
a. Minutes from 10/15/12 approved with no corrections.

II. Revisions to Senate By-Laws  
a. Dunn distributed current By-Laws as amended 2/21/01.
b. Dunn distributed “Proposed Changes to CSBS Senate By-Laws) submitted by ad hoc subcommittee (Chair Dunn; McCullagh; Gilpin).
c. The Senate considered each proposed change seriatim (the following items reflect the ordering in the proposal document):
   In Section 1: Membership
   1. Change first sentence to read “The College Senate is composed of one senator from each academic department.” Moved by Holcombe; Yu 2nd. Motion carried.
   2. After the revised first sentence, insert an additional sentence: ‘For the purpose of this document, all references to “departments” shall be understood to include the School of Applied Human Sciences.” Moved by Holcombe; Yu 2nd. Motion carried.
   3. Insert as new third sentence “The Department of Military Science shall have a single, non-voting Member.” Dunn reported that she had discussed this with Lt. Col. John Roadcap (Head, Military Science), who supported the proposal. Moved by McCullagh; Holcombe 2nd. Motion carried. Dunn indicated that she would contact the Dept. of Military Science and invite them to send a representative starting with the next meeting.
   4. Change the second sentence (the new fourth sentence) to read “The Dean of the College shall be a non-voting ex-officio member.” Moved by McCullagh; Yu 2nd. Bass spoke in support. Motion carried.
   5. Under section 1.1 Terms: insert word “voting” before “members” in first sentence of 1.1; remove references to specific departments, with new wording for Section 1.1 to read as follows: “The term of office for voting members of the College Senate shall begin at the beginning of the fall semester and will be for three years. Expiration of terms shall be such that approximately one-third of the terms shall expire each year.” Strauss moved; various 2nd. Motion carried.
   6. Under section 1.3 Alternates: Add a sentence at the end: “The dean
may designate an alternate of his/her choice when unable to attend the meeting.” Moved by Gilpin; Holcombe 2nd. Motion carried.

In Section 2 Meetings:

7. In Section 2.2: Add the word “voting”, with new wording to read: “Five voting members shall constitute a quorum of the College Senate”. Moved and seconded by various. Motion carried.

8. In Section 2.3: remove the reference to the Constitution and By-Laws of the College of Social and Behavioral Sciences, ending sentence with “applicable”. Moved by Holcombe; Yu 2nd. Discussion confirmed that the two documents referenced couldn’t be located. Motion carried.

9. Insert a new section 2.4: “Senate meetings will normally begin at 3:15 p.m. and will end no later than 4:45 p.m. unless extended by a simple majority vote.” Also renumber subsequent old sections 2.4 to new 2.5, and old 2.5 to new 2.6. Moved by McCullagh; Yu 2nd. Motion carried.

10. In old Section 2.4 (new 2.5, Rights of Faculty Non-Members), remove period after “of”. Moved by Yu; Gilpin 2nd. Motion carried.

In Section 3 Officers:

Options A,B:
Option B from the proposed changes was moved by Gilpin; Holcombe 2nd. However, after discussion the motion was withdrawn by consent of the mover and second. Dunn indicated that she would contact Departmental faculty communicating the need for Senate members to fulfill functions as officers.

11. Add the following as 3.3: “The chair of the senate shall retain all normal privileges of membership including the right to vote.” Moved by McCullagh; Holcombe 2nd. Motion carried.

In Section 4 Power and Duties of the College Senate:

12. Added new section 4.6: “The senate is responsible for managing annual elections for college representation on the University Faculty Senate and other standing faculty committees. Regular elections shall be held during the spring semester. Special elections shall be held as needed.” Old Section 4.6 to be re-numbered to 4.7, and Old Section 4.7 to be renumbered to 4.8. Moved by McCullagh; Holcombe 2nd. Motion passed.

13. Proposal to add new section 4.9: “The senate is responsible for nominating candidates as appropriate for university awards, such as the Regents Award for Faculty Excellence, Class of 1943 Faculty Award for Excellence in Teaching, and the Ross A. Nielsen Professional Service Award. The senate makes recommendations to the dean for the college’s nomination for the James F. Lubker Award and the recipient of the CSBS Tenure-Track Faculty Award for Scholarship and Creative Activity. The college senate determines the recipients of the CSBS
awards for outstanding teaching, research, and service who will normally be selected from the nominees for the awards listed above. The senate also approves nominees for Emeritus Faculty status.” McCullagh moved; various 2nd. No vote was taken; Dunn will bring specific wording for a vote at a future meeting. Strauss proposed that the Senate adopt a two-step procedure for email voting, with the Chair first distributing an email indicating the issue and the intention to conduct an email vote unless any member requested a meeting, followed by the actual call for a vote. This wasn’t voted on but Dunn agreed to bring specific wording for a vote at a future meeting.

In Section 6 Amendments:
14. Change “elected members” to “voting members”.
15. Omit reference to “the College Constitution and By-Laws.”
Moved jointly by Holcombe and seconded by various. Motions 14 and 15 carried. Revised Section 6 reads “These by-laws may be changed or amended by a two-thirds vote of the voting members of the Senate.”

III. University Awards
a. Dunn distributed list of deadlines for the Regents Award for Faculty Excellence; the Class of 1943 Faculty Award for Excellence in Teaching; the Ross A. Nielsen Professional Service Award; the James F. Lubker Research Award; and the College of Social and Behavioral Sciences Tenure-Track Faculty Award for Scholarship and Creative Activity. The deadline for these awards is Dec. 1 which is a Saturday; nominations will be accepted until 5 p.m. on Friday, Nov. 30 in order to permit the Senate to discuss them at its Dec. 3 meeting.
b. Discussion indicated the need to publicize the CSBS Tenure-Track Faculty Award for Scholarship and Creative Activity. McCullagh moved to modify the description of that award to change “in consultation with the PAC” to read “or by the PAC”. 2nd by Holcombe. Motion carried. Clerical changes to that description include substitution of “his/her” for “their” before “third year” in the first sentence, and “Candidates” (plural) in the second sentence.

IV. Comments from the dean
a. Bass reported that the grievance against a CSBS faculty member brought by two National Guard students had been resolved in a manner satisfactory to both parties.
b. Bass reported that she had discussed with CSBS Heads that it appeared probable that the Regents would be hiring an external consultant to conduct a program efficiency study at the three Regents institutions.
V. McCullagh moves for adjournment; Yu 2nd.
a. Motion passed; meeting adjourned at 4:45 pm

Next meeting scheduled for Mon., Nov. 5, 3:15 pm, Oak Room of Maucker Union (joint meeting with CHAS Senate to review WGS Curriculum proposal).

Respectfully submitted,
Andrew R. Gilpin, Psychology