

Cooperative Education PSYCH 3179:16
Spring 2019

Professor: Carolyn Hildebrandt, Ph.D.
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Purpose: The purpose of this course is to gain practical experience through working in a school, hospital, business, or non-profit organization where your knowledge of psychology can be applied.

Objectives: At the end of the course you will be able to:

- explain the mission of the organization where you worked
- identify the people who work at the organization and what they do
- describe the kinds of people that the organization serves
- describe what you did during your internship and what you learned in the process
- discuss how you applied your knowledge of psychology to your work and how your work enhanced your knowledge of psychology
- explain how this experience will help you in the future (e.g., graduate school, career)
- give advice to future psychology interns working in this position

Course Requirements:

Work: You are required to do 50 hours of volunteer or paid work at your internship site per course credit. Your field supervisor is the person you will report to at the organization where you work. He/she will determine your duties and work schedule. Your academic supervisor is Dr. Hildebrandt. She will help you apply your knowledge of psychology to your internship, reflect on what you are learning there, and supervise the writing of your term paper.

Discussions: You are required to check in with Dr. Hildebrandt at least five times during the semester to report on how your internship is going and to discuss your term paper. You may do this face-to-face or by telephone. Please set up your discussions with her in advance so that you can put them on your calendar. Your completed calendar of discussion dates/times is worth an automatic 10 points. Each discussion is also worth an automatic 10 points. There will be a final small group discussion with other internship students at the end of the semester worth 10 points (TBA).

Term Paper: You are required to write one term paper. A suggested outline and grading rubric are in the Course Content section of eLearning. The first draft of the paper is worth 50 points. The final draft of the paper is worth 100 points.

Poster and Presentation: Everyone is required to present a poster at the CSBS Student Research and Engagement Conference on April 15. A suggested outline and grading rubric are in the Course Content section of eLearning. The first draft of the poster is worth 50 points. The second draft and conference presentation is worth 100 points. You may, with the permission of the professor, substitute an oral presentation for a poster at the conference.

Employer's/Supervisor's Evaluation of Intern/Co-Op Student: Career Services will send a form to your field supervisor. Your field supervisor will fill out the evaluation and send it back to Career Services at the end of the semester and a copy will be forwarded to Dr. Hildebrandt. Your field supervisor is encouraged to discuss the evaluation with you before returning it. This evaluation is worth 100 points.

Grading:

	Points	Due
Discussion Dates/Times	10	First week you are enrolled in this class
Discussion 1	10	TBA
Discussion 2	10	TBA
Discussion 3	10	TBA
Discussion 4	10	TBA
Discussion 5	10	TBA
Small Group Discussion	10	Last week of classes, TBA
Term paper, first draft	50	3-29
Poster, first draft	50	4-8
Poster, final draft and presentation	100	4-12, 4-15
Term paper, final draft	100	5-3
Internship supervisor's assessment	100	Last week of classes
Total	470	

A = 93-100%, A- = 90-92%, B+ = 87-89%, B = 83-86%, B- = 80-82%, etc.

Technical Support: If you have technical problems with eLearning, please do not contact me (the professor). Please contact [IT Service Desk \(https://it.uni.edu/service-desk\)](https://it.uni.edu/service-desk) by calling [319-273-5555](tel:319-273-5555) or submitting an incident at <https://servicehub.uni.edu/>

Academic Support: Students are encouraged to use **The Learning Center @ Rod Library** (formerly The Academic Learning Center) for assistance with writing, math, science, reading and learning strategies. Meet with trained and certified tutors during walk-in hours or by appointment. For more information, visit us in person on the main floor of Rod Library, on the web at tlc.uni.edu or by calling 319-273-6023.

Students with Special Needs: If you have a documented disability that requires assistance, you will need to visit Student Disability Services (SDS) for coordination of your academic accommodations. SDS is located in the Student Health Center, Room 103. Their phone number is (319) 273-2677; <http://www.uni.edu/sds>. In addition, you should discuss your needs with me within the first two weeks of class.

Academic Honesty: Academic dishonesty of any type will not be tolerated. Violations of academic ethics policies include any form of plagiarism, misrepresentation, fabrication, or cheating. The UNI policies concerning academic ethics can be found at <http://www.uni.edu/policies/301>. According to these policies:

“Plagiarism is the act of representing the work of another as one’s own, and includes copying word for word without quotation marks, paraphrasing without proper citation of a source, presenting work prepared by someone else, or reproducing any other form of work such as graph data or results without proper citation.”

“Misrepresentation is a false statement of fact and includes arranging for another student to take one’s exam, taking credit for an assignment that one did not complete (e.g., team assignment) or turning in the same project for more than one course.”

“Fabrication is falsifying or misusing data in any academic exercise such as data during research activity, false data in a paper or presentation, or making up a citation.”

“Cheating is defined as the use or attempted use of any unauthorized assistance such as copying from someone else’s exam or assignment, using notes during an exam [unless it is an open-book exam] or communicating answers to another student.”

Based on university guidelines, any violation of academic ethics will result in a consequence ranging from no credit on a paper or exam to an F in the class. Extreme cases could result in the notification of the Dean, expulsion from the university, and a record put in your academic transcript.

Students are urged to read and strictly abide by the policies prescribed by the Academic Ethics Policy. It is the responsibility of each student to read and understand these guidelines, act with honesty and integrity, seek clarification, and report any acts of misconduct to the instructor.