Revisit:

1. BA Student Reps at Curriculum and Field Education Committee meetings
   Isaac Deike (isaacd@uni.edu) and Allison Capper (cappeaaa@uni.edu) have accepted the offer. Both will be invited to future BA Curriculum and Field Education meetings.

2. Increase in Advisor Holds – should be corrected
   GPA revisit
   -2.5 Total Cumulative to get into SW major (practice now, policy effective Summer 2022)
   -2.5 UNI and Total Cumulative to get into Field
   -2.5 UNI GPA to Graduate and 2.0 Total Cumulative (UNI requirement)

3. Other enrollment issues
   **SW 3192 Practice with Groups and Families** – if student can’t enroll, have them email Ashley with what section they want to take AND if they need SW 4196 Practice with Communities and Organizations
   **SW 4200 Field Instruction, section 1** – Spring 2021, uncheck open classes only, only section 1; continued issues need to go to Ashley

4. FYI - Reaching out to all instructors/faculty of core classes with instructions of how to pull off signature assignment data from elearning.

5. Notification to instructor when a student drops. From Patti Rust/UNI Registrar:
   *Notifications when a class is dropped is not available with delivered functionality, but faculty can easily obtain this information from the Class Roster in Faculty Center. There is a drop down menu in the class roster where faculty have options to view only Enrolled students, Dropped students, or All students. Note: I believe the Dropped option only appears if there are some students who have dropped.*

6. Credit/No Credit Grading Reminders: An undergraduate student having earned twelve semester hours of credit at this university may take courses offered by this institution for which the student is otherwise eligible for degree credit without grade under the following conditions:
   1. The course work requirements for a student taking work on an ungraded basis shall be the same as for a student taking the work on a graded basis.
   2. A grade of C- or higher is required in a course to receive credit on the credit/no credit option.
   3. Not more than 22 hours of ungraded course work in addition to courses authorized to be offered only for ungraded credit may be taken toward any bachelor's degree.
   4. **Ungraded credit may not be applied to work required for a major or minor except with the consent of the head of the department in which the course is offered.**
   5. **No course taken in the credit/no credit option may be applied toward meeting a Liberal Arts Core requirement.**
   6. Course work passed without grade (CR=credit) may not be retaken except by special permission of the dean of the college in which the course is offered.
   7. A graded course completed may not be retaken on an ungraded basis.
   8. The credit/no credit system may not be used with Credit by Examination, Extension, or Guided Independent Study courses.
   9. Change of registration in a course to or from a non-graded basis may not be made after five class days beyond midterm in a full, academic-year semester, or after the mid-point in the duration of a course taught in a period less than a full, academic-year semester. Only one such change of registration may be made per course.
   10. A graduate student may include up to three credit hours of non-graded graduate course work in the program of study with the approval of the department.
   11. The credit/no credit grading system may not be used in Presidential Scholars Seminars or for the Presidential Scholars Thesis/Project credit.
## New Items:

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| 1. | **SA** (13 students enrolled) and **CW** (19 student enrolled) Certificates – how to include non SW majors  
*Feedback:* Eliminate field requirement, require 3 credit/120 hour Coop for non-SW majors, want to support students trying for CADC post degree  
*Follow up:* Cindy is going to inquire about this at ExCo |
| 2. | **Accreditation Self-Assessment Information:** Student Learning Goals and Outcomes for Undergraduate Program  
1. Provide an integrated curriculum that builds on a *liberal arts foundation* and addresses knowledge and skills essential for beginning generalist social work practice with individuals, families, groups, organizations, and communities.  
2. Infuse *social work values and ethics* throughout students’ educational experience to serve as guides for *practice and promotion of human and social well-being* in field placements and future professional social work practice settings;  
3. Promote student *understanding of diversity* through curriculum that identifies the experiences and needs of vulnerable and oppressed groups while *emphasizing resilience and strengths*;  
4. Increase students’ understanding of the types and processes of discrimination, oppression and privilege; and *enhance their ability to promote social and economic justice through advocacy and social reform*;  
5. Prepare students to *engage, assess, intervene and evaluate practice* with individuals, families, groups, organizations and communities within a *person-in-environment framework*.  
6. Prepare students to critically *assess and apply empirically-based knowledge*, evaluate their own practice effectiveness, and participate in the evaluation of programs and policies. |
| 3. | **Student Outcomes Assessment plan of action for 2020-2021** - Recommendations to address not meeting the goal for Program Content Knowledge/Skills for Outcome 4: Evaluate interventions to achieve goals and enhance capacities of client base:  
1. Evaluation practices will be reviewed in **SW 2091 Practice with Individuals** and **SW 3192 Practice with Groups and Families** with targeted teaching focused on evaluation of interventions.  
2. In **SW 3185 Social Work Research**, where evaluation of interventions and programs is addressed, instructors of the course will implement ways to improve students' understanding and knowledge of evaluation.  
3. Include an APA resource guide for students to use when doing assignment.  
4. Fold field paper into a transparent assignment model to guide the student on essential components of the assignment.  
5. BA Program Director and SW Research Faculty Instructor to review assignment’s evaluation knowledge requirement. |
| 4. | **Future Interdisciplinary Certificates**  
- Bicultural – Spanish-Bicultural Cert for Helping Professions (working with Jim O’Loughlin to finalize proposal; Elise and Roberto on Fall leave)  
*Name:* Spanish/Bicultural Certificate for Helping Professions  
*Purpose:* Addresses the intersectionality and complexity of issues experienced by Latino/a individuals, families, and communities with a focus on cultural responsiveness, and transcultural and international perspectives. This certificate is designed for undergraduate students who are preparing to work with Latino/a populations in their anticipated careers. Examples of related majors include Social Work, Spanish, Family Services, Psychology, Sociology, Criminology, Anthropology, Communication Studies, Education, Management, Public Administration, Public Policy, and Political Science, Gerontology, Communication Sciences and Disorders, Public Health  
*Certificate Requirements:* 12 credits total  
1. **SW 4159/5159 Latino/a and Hispanic Cultural Principles for Human Service Providers** (offered online Summer) - 3 credits  
2. Must take two (2) courses for a minimum of 6 credits at level **SPAN 2001** or higher based on placement test. Students are encouraged to take: |
SPAN 3003 Advanced Conversation and Reading  
SPAN 3006 Spanish for Heritage Speakers  
SPAN 3001 Advanced Writing  
SPAN 3007 Introduction to Translation  
SPAN 3020 Latin American Culture and Civilization  
SPAN 3027 Latinos in the United States  

Spanish courses may be completed through approved study abroad language programs.  

3. One of the options below for 3 credits minimum  
- Major Specific Cooperative Education Course with Latino/a and Hispanic population  
- Study Abroad Experience in a Spanish speaking country  

OR  
- SPAN course (SPAN 3020 Latin American Culture and Civilization; SPAN 3027 Latinos in the United States; SPAN 3052/5052 Contemporary Hispanic Culture; SPAN 4041/5041 Hispanic Cultures: Film and Multimedia)  

- Health Care Certificate (Medical SW, Pandemic related) – Libby interested and will reach out to colleague in public health, shared possible courses to include in this certificate  
- Tabled: Mental Health Certificate; Trauma Informed/ACEs; Stress Management Related; Death & Dying  

**Nov 18 Agenda Items**  
Revisit:  
- BSW Degree Change  
- Include non SW majors in SA Counseling and/or CW Cert (Cindy – ExCo feedback)  
- Health Care Certificate status (Libby)  

New:  
- Field Program Data results and feedback from Field Education Committee meeting  
- Finalize Curriculum items going to College Senate  

**Spring 2021**  
Revisit:  
New:  
- Fall 2020 Signature Assignment data